**PROCEEDINGS OF A REGULAR MEETING OF**

**THE BOARD OF COMMISSIONERS OF**

**THE MORGAN CITY HARBOR AND TERMINAL DISTRICT**

**June 13, 2016**

 The Board of Commissioners (“Board”) of the Morgan City Harbor and Terminal District (“District”) met in regular session at the District’s office at 7327 Highway 182, Morgan City, Louisiana on May 9, 2016 at 5:00 p.m. Duane Lodrigue, Vice President convened the meeting with Commissioners Thomas Ackel, Deborah Garber, R. Scott Melancon, Gary Duhon, Tim Matthews, Sr., Ben Adams and Joseph Cain in attendance. Also present at the meeting were Raymond Wade, Executive Director; Tori Henry, Office Manager; Cindy Cutrera, Manager of Economic Development; Gerard Bourgeois, Board Attorney; Michael Knobloch, Knobloch Professional Services; Chief Clayton Franklin, United States Coast Guard (“USCG”); Clay Breaud, GSE/Providence Engineering; along with members of the media and general public.

 The meeting was called to order and the presence of a quorum was noted. Mr. Wade led the invocation and the Pledge of Allegiance was recited.

It was moved by Mr. Duhon and seconded by Mr. Matthews that the minutes of the Regular Meeting of May 9, 2016 be approved and adopted, with said motion carrying unanimously.

It was moved by Mrs. Garber that the report of receipts and disbursements for the month of May, 2016 be received and accepted and that all invoices presented to the Board for the month of May, 2016 be paid. Mr. Melancon seconded that motion, which carried unanimously.

Chief Franklin reported that buoys are being collected as dredging is completed.

Tim Connell reported that: (i) the dredge Leonard J at Mile Marker 142 has completed dredging at 20’ depth and 250’ width, and is now working Twenty Grand Point and then moving to Berwick Harbor for about two months; (ii) Dredge Newport has commenced the demonstration dredging which will last 70 days. Mr. Cain noted appreciation for the Corps cooperation with moving funding around to get the sand plug removed.

 Raymond Wade reported that: (i) the scrolling pictures at Mile Marker 142 show the islands that were built with the discharge from the Leonard J; (ii) the St. Mary Levee District buildout is ahead of schedule but we are awaiting the State Fire Marshall inspection; (iii) he and Cindy will be meeting with Ducks Unlimited and Conoco Phillips later in the week to discuss possible dredging funding and sediment distribution; (iv) we are currently working on the budget and will be having budget workshops in the coming weeks in order to adopt the proposed budget at next month’s board meeting.

 Mike Knobloch reported that: (i) FY14 Port Security Grant tower bids have been received and the camera/electrical bids will be received on June 22nd. An extension request has been submitted due to the Corps not issuing permits during high water; (ii) We will have a FEMA Financial Site Visit on June 24th to review our records for the FY 11,13,14 Port Security Grant awards; (iii) we are still waiting to hear if we have been awarded FY16 Port Security Grant or TIGER 16 Grant funds.

Cindy Cutrera reported that: (i) on May 12th we hosted our Annual Hurricane Preparedness meeting along with industry, Coast Guard, City, State and Parish officials in attendance; (ii) we have participated in several meetings and telephone conferences, such as the Coast Guard Area Coordination Team Meeting as well as an additional follow up telephone conference, COE Navigation Restoration Team Hurricane Season dry run conference call, GICA hurricane team pre-season meeting, FY17 Environmental Dredging Conference webinar, CPRA 2017 Coast Master Plan Navigation focus group webinar and State of the Coast Conference; (iii) we are working on updates to our current hurricane plan, which will include updates on activation of our EOC; (iv) on June 3rd, along with Mac, Tori and several of our commissioners, we attended the Coast Guard Change of Command Ceremony for outgoing Captain McClellan and incoming Captain Blake Welborn; (v) Charles Camillo and Dennis Norris of Corps’ Operation Division in Vicksburg scouted the area via road trip to determine what type of activities will be held during the low water tour where a reception will be held August 18th, with the public hearing to be held on August 19th. Mac brought them up to date on the shoaling issues and the demo project, and I was able to discuss the issues with using tonnage as the major metrics for funding. Because our vessel was down for servicing, the road trip proved beneficial in helping them understand how different we are from container ports and why tonnage should not be the sole decision point for funding. They also toured the EOC and commented how there is no need for their mobile unit during an emergency because our facility meets all of their needs and plan to tour the MRC members when they come in August. (vi) Several important meetings were held here including the June 6th Stakeholders Dredging Update and Roundtable discussion with Congressman Boustany, Cameron Parish tour of EOC, Coast Guard Hands on Meeting, BEARS meeting and tour of facility, 2day Active Shooter Training for law enforcement, schools and businesses and in September we will host the PAL meeting.

 Mr. Bourgeois presented: (i) a letter of no objection on behalf of Bayou Bridge Pipeline for a pipeline in the Basin. Mr. Ackel moved that Mr. Wade be authorized to execute said letter, which motion was seconded by Mr. Duhon and carried unanimously; (ii) A 3-year audit services agreement with Darnall, Sikes, Gardes & Frederick in the amount of $18,000. Mrs. Garber moved to accept the agreement and that the following resolution to renew its consulting agreement with Darnall, Sikes, Gardes & Frederick in the amount of $18,000, which was seconded by Mr. Melancon, and carried unanimously with Mr. Duhon abstaining; (iii) An engineering agreement with GHD Services to provide engineering support on the Demonstration project and follow up analysis was presented. Mr. Ackel moved to authorize the agreement and adopt the following resolution, which was seconded by Mr. Duhon and carried unanimously.

RESOLUTION

 A resolution providing for the execution of a consulting agreement for the Morgan City Harbor and Terminal District (“District”), designating the terms and conditions of the contract, and granting the authorization therefor.

 WHEREAS, this Board of Commissioners (“Board”) is authorized by the provisions of LSA-R.S. 34:324 to “contract with the employ attorneys, clerks, engineers, deputy commissioners, superintendents, stevedores and other agents and employees and shall fix their compensation and terms of office or employments,” and,

 WHEREAS, this Board, after due deliberation deems it necessary that a real and genuine necessity exist therefor, to contract with GHD Services, Inc. in connection with various matters related to navigation issues including managing sedimentation in the Atchafalaya River Channel with an emphasis on keeping the Channel at a deeper navigable depth for longer periods of time.

 BE IT RESOLVED, that the Vice-President, Duane E. Lodrigue, be and is hereby authorized and directed to execute on behalf of the District, a consulting agreement with GHD Services, Inc. for the necessary service relative to the District, substantially in accordance with the terms and conditions of the consulting agreement presented this day.

Mr. Bourgeois also suggested that: (i) due to Mr. Gauthier’s resignation, a special election of officers is on the agenda. Mr. Duhon moved to nominate Mr. Lodrigue as President, which was seconded by Mr. Melancon and carried unanimously. Mrs. Garber moved to nominate Mr. Duhon as Vice President, which was seconded by Mr. Cain and carried unanimously. The Treasurer, Deborah B. Garber; and Secretary, Thomas Ackel, current officers of the Board of Commissioners, remaining.

With no further business to come before the Board, the meeting was adjourned.

 Attest:

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 Thomas Ackel, Secretary